



Mentor- Mentee system

Need:

Through effective mentoring, mentors can give mentees relevant support by sharing their experiences and knowledge and further developing students through constructive feedback and reflection.

Objectives:

- To establish communication for each student with the practices and systems of the institution through the mentor.
- To identify and mitigate issues of concern, if any, faced by students with suitable remedial measures
- To make students identify their strengths and weaknesses and provide support for holistic development.
- To periodically update the parents/guardians on their ward's behavior and performance.

Types of counseling rendered:

- Personal Counseling
- Academic Counseling and
- Career Counseling

Process:

- The Institution adopts a mentor-ward system wherein a teacher mentor is allotted a batch of 15-20.
- The teacher mentor collects personal information from the mentee and records them for use while counseling them.
- The academic and attendance records are maintained in a separate file for each student to monitor the progress and advise him in need
- Student's counseling is conducted twice in a semester.

- The interaction between the mentor and mentee is recorded and is used for further reference.
- Any issues which are serious in nature will be brought to the notice of the Head of the Department/ Principal for a suitable solution.
- The parent / guardian is periodically updated the behavior and progress of their ward.

Mentoring Activities include:

- Support for overcoming personal issues that may hamper the pursuit of studies
- Techniques for performance improvement in course and laboratories
- Guidance relevant to preparation for GATE, GRE, TOEFL, CAT and other Government Services and Research
- Mentoring for developing Traits in employability and entrepreneurship

Expected outcomes:

- The mentor-ward system has helped in assessing the learning outcomes for improvement and guiding students for professional and personal development.
- The system also facilitates for holistic development of students through enhancing the employability of students and their progression to higher studies.

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